



Admission Policy 2023/24

Luck Lane

A SHARE Primary Academy

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Luck Lane, A SHARE Primary Academy is one of the primary academies within SHARE Multi-Academy Trust and offers primary education. As a trust academy, the Governing Body is responsible for the admissions arrangements.

Application process

a) Arrangement for applications for places at Luck Lane Academy will be made in accordance with Kirklees local authority coordinated admission arrangements, as published in the LA's booklet, 'Guide for Parents' <https://www.kirklees.gov.uk/beta/admissions/apply-primary-school-place.aspx>

b) All applications for the reception classes should be completed online, stating Luck Lane, A SHARE Primary Academy as your preferred school choice.

c) If the number of preferences received is less than the admission number then all preferences will be met.

d) If there are more applications than places available at Luck Lane, A SHARE Primary Academy the oversubscription criteria will be applied.

e) It is very important that the form is returned by the closing date because forms received after this date will be treated as 'late'. Late applications are not dealt with until all those received on time have been through the application process.

The over subscription criteria for Luck Lane, A SHARE Primary Academy at Luck Lane, Paddock

The number of places in the Reception class for the 2023/24 school year will be 60.

If there are more applicants than there are places available, children will be offered places in the following priority order:

- 1) Children in public care (looked after children) and children who were previously looked after.
- 2) Children who live in the Lily Park* Priority Admission Area (PAA) who have a brother or sister attending from the same address at the date of admission (the sibling rule).
- 3) Children who live in the Lily Park* PAA.
- 4) Children who live outside the Lily Park* PAA who have a brother or sister attending Luck Lane, A SHARE Primary Academy from the same address at the date of admission (the sibling rule).
- 5) Children living nearest to Luck Lane, A SHARE Primary Academy (measured in a straight line).

*** Lily Park was a SHARE primary academy which no longer exists, however, the PAA remains to ensure there are sufficient school places for children living in the area.**

The school will admit children with Education Health and Care Plans where the school is named on the plan.

Notes:

- a) The definition of a 'looked after child' is a person under the age of 18 who is provided with accommodation by a local authority, acting in its social services capacity, for a continuous period of more than 24 hours, by agreement with the parents or in accordance with section 22 of the Children's Act 1989. Previously looked after refers to those children who immediately after being looked after became subject to an adoption order, (under section 46 of the Adoption and Children Act 2002), residence order (under section 8 of the Children Act 1989), or specialist guardianship order (under Section 14A of the Children Act 1989). Children looked after under an agreed series of short term placements (respite care) are excluded.
- b) Children in priority 1 above may be admitted above the PAN.
- c) The term 'sibling' is defined as: a full or half-brother or sister, a step-brother or sister, an adoptive brother or sister, the children of parents living together in the same family household. Step-brother, step-sister, half-brother and half-sister are defined as children who belong to only one parent living in the same family household. The Governing Body will, as far as possible, admit twins, triplets or children from other multiple births as long as they comply with the infant class size regulations.
- d) If the Governing Body cannot agree to requests for admission in any of the priorities above without exceeding the PAN, priority will be given up to the PAN to children living nearest the school.
- e) Distance is measured in a straight line from a child's home address to school. Measurements are calculated using six-figure national grid coordinates taken from the National Land and Property Gazetteer. The grid reference refers to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is from Ordnance Survey's MasterMap. For

smaller, residential properties the grid reference marks a point near the centre of the building. For larger properties, like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within 1 metre.

- f) 'Live' means the child's permanent home at the date when applications close or, if a significant house move is involved, the latest reasonable date before the allocation of places.
- g) Where a child's parents live at different addresses and the child spends time at each address the Governing Body will consider the following when deciding on which address will be used for admissions purposes: – the amount of time spent at each address, which parent had parental responsibility for the child, who receives the child benefit for the child, where the child is registered for medical and dental care, any residency or custody orders made by the courts. The Governing Body will ask for documentary evidence to support information given about the above points.
- h) Children with Education Health and Care Plans are admitted to the school separately from the general admission policies published.

Late Applications – Applications received after the appropriate closing date will be regarded as late unless we feel there are significant and exceptional reasons for the lateness. Proof of special circumstances will be required. Late applications are not considered until all on-time applicants have been allocated places. Forms submitted after the closing date due to a significant house move will be regarded as on-time if documentary evidence is provided to confirm the move is permanent and not easily reversible and the allocation process has not begun.

Waiting lists – The Governing Body will use the oversubscription criteria to rank unsuccessful applicants in a waiting list. The waiting lists will be held in admission criteria order.

In-year admissions – To apply for a place after the first school day in September, parents should contact the school directly.